**The following committees have been re-constituted for the session 2023. The committee in-charge will maintain and plan for his/her Deptt. He/she will allocate duties to the associates in writing to look after the particular area of planning in his / her Deptt/Work. The committee as a whole will be responsible for the development of Deptt/Work. All are required to note and comply please.**

**List of Committees for Session 2023-24**

**1. Examination Committee :**

**a) CBSE**

**1. Mr. Satish Kumar(I/C)**

**2. Mr. Ravinder Singh**

**b) Home Exams (Secondary)**

**1. Mr. Lakhan Pal Kaushal (I/C)**

**2. Mrs. Sulkshna**

**3. Mrs. Seema parmar**

**c) Home Exams (Primary)**

**1. Mrs. Satyawati (I/C)**

**2. Ms. Karandeep Megh**

**2. (a)Time Table Committee (Secondary)**

**1.Mrs. Shilpi MehtaI/C**

**2.. Mr. Rahul Pathania**

**(b) Time Table Committee (Primary)**

**1.Mrs. Santosh Kumari I/C**

**2.. Ms. Karandeep Megh**

**3 .Admission Committee :**

**1. Mr. Rahul Pathania (I/C)**

**2. Mr. Ashish Sharma**

**3. Mrs. Santosh Kumari**

**4. Teaching Aids**

**1. Mrs. Nisha Bahra (I/C)**

**2.Mr. Sachin Kumar**

**5.Discipline Committee**

**1. Mr. Narinder Singh (I/C)**

**2. Mr. Ashish Sharma**

**3. Mr. Satish Kumar**

**4. Mrs. Sulkshana**

**5. Mrs. Shilpi Mehta**

**6. Mr. Ravinder Singh**

**6.Bharat Scout & Guides and Adventure club**

**1. Mrs Sulkshna (I/C)**

**2. Mr. Prashant yadav**

**3. Mrs Seema Parmar**

**7. Vidyalaya Patrika, Student Diary & Literacy club**

**1. Mr. Narinder Singh (I/C)**

**2. Mr. Ravinder kumar**

**3.. Ms. Karandeep Megh**

**8 News letter under CMP**

**1. Ms. Karandeep Megh**

**2. Mrs. Santosh Kumari**

**9. C.C.A.**

**1. Mr. Narinder Singh (I/C)**

**2.Mr. Sachin Kumar**

**3. Mrs. Karandeep Megh**

**10.Gardening,Beautification& Campus Cleanliness**

**1. Mr. Ashish Sharma(I/C)**

**2. Mr. Prashant Yadav**

**11. P.A System**

**1. Mr. Ashish (I/C)**

**12. Photography**

**1. Mr. Prashant Yadav**

**13 Guidance and Counseling**

**1. Mrs Shilpi Mehta (I/C)**

**2. Counsellor**

**14. Nature & Eco Club**

**1. Mr. Prashant Yadav (I/C)**

**15. Rajbhasha Samiti**

**1. Mr. Pradeep kumar**

**16. First Aid and Medical Check up**

**1 Mr Rahul Pathania (I/C)**

**2. Mr. Ashish Sharma**

**2. Mrs Seema Parmar**

**3. Nurse**

**17. ACP**

**1. Mr. Prashant yadav**

**2. Mr. Ravinder Singh**

**3. Mr. Sachin**

**4. Mr. Ashish Sharma**

**18. NAEP**

**1. Mrs Shipli**

**2. Mrs Sulkshna**

**3.. Counsellor**

**4.Nurse**

**19. Subject Committees**

**(1) English – Mr. Narinder Singh**

**(2) Hindi - Mr pradeep**

**(3) Maths –Mr. Ishtar dass**

**(4) Science- Mr. Satish Kumar**

**(5) Social Science- Mrs. Sulakshna**

**20. Checking Of T.C to be issued**

**Class Teachers of concerned class will check the TCs and, will also be responsible to handover the report card, numerical marks, CBSE registration card and any other related documents required in the next school at the time of admission. The class teacher will also get the name of the student de-activated from the list of UBI FEE PORTAL**

**21. Maintaining &Checking of CS 54 Register (Summary of Fee )/UBI Portal**

**1. Mr. Ishtar dass**

**2. Mr.Manjeet**

**22. Purchase Committee**

**1. Mr Ravinder Singh**

**2. Mr. Sachin**

**3. Mr Satish Kumar**

**4. Mrs Shilpi**

**22. Furniture Committee**

**1. Mr. Sachin**

**2. Mr Joga Singh**

**23. Maintenance&Repair of school building**

**1. Mr. Ravinder**

**24. Website Updation and computer**

**1. Mrs Nisha Behra(I/C)**

**2. Computer Instructor**

**25.Vidyalaya Security: -**

**1. Mr Satish Kumar (I/C)**

**2. Mr Narinder Singh**

**1. Mr. Ravinder Singh**

**26.Library: -**

**2. Mr. Sachin**

**27.Integrity Club:**

**1 Mrs. Seema parmar**

**2. PRT**

**28. Ads. & Publicity**

**1 Mr. Ravinder Singh**

**29. UBI Matters :-**

**1. Mrs. Nisha Bahra**

**30 .Alumni record**

**1. Mr. Rahul Pathania**

**2. Mrs Sulkshna**

**31. Child Right Protection Committee**

**1 Mr. Narinder Singh**

**2. PRT**

**32. Search & Rescue Committee**

**1. Mr. Ravinder Singh**

**33. Transport & Safety Committee**

**1. Mr. Ashish Sharma**

**2. Mr. Ravinder Singh**

**34. Internal Complain Committee**

**1. Mr. Satish Kumar**

**2. Mr Narinder Singh**

**3. Mrs Shilpi**

**35. Evacuation Committee**

**1. Mr. Ashish Sharma**

**2. Mr. Sachin Kumar**

**36. Greivance & Redressel Committee**

**1. Principal**

**2. Mrs. Sulakshana**

**3. Mr. Lakhanpal Kaushal**

**37. Office Work**

**1.Manjeet**

**2. Mr. Ashish Sharma**

**38. Excursion and Tour Committee**

**1. Mr. Ravinder Singh**

**2. PRT**

**39. Social Science Exhibition**

**1. Mr. Lakhanpal Kaushal**

**2. Mrs Sulakshana**

**3. Mrs Sachin Kumar**

**4. Mrs Anju Gupta**

**40. Science Exhibition and NCSC**

**1. Mrs. Shilpi Mehta**

**2. Mr. Rahul Pathania**

**3. Mr. Satish Kumar**

**41. Science Olympiads and National Standard Examination**

**1. Mr. Rahul Pathania**

**2. Mr. Satish Kumar**

**3. Mrs. Shilpi Mehta**

**42. BIS Club**

**1. Mr Narinder Singh**

**2. Mr Rahul Pathania**