**The following committees have been re-constituted for the session 2022-23. The committee in-charge will maintain and plan for his/her Deptt. He/she will allocate duties to the associates in writing to look after the particular area of planning in his / her Deptt/Work. The committee as a whole will be responsible for the development of Deptt/Work. All are required to note and comply please.**

**List of Committees for Session 2022-23**

**1. Examination Committee :**

**a) CBSE**

**1. Mr. Satish Kumar(I/C)**

**2. Mr. Ravinder Singh**

**b) Home Exams (Secondary)**

**1. Mr. Lakhan Pal Kaushal (I/C)**

**2. Mrs. Sulkshna**

**3. Mrs. Seema Kapil**

**c) Home Exams (Primary)**

**1. Mrs. Seema Parmar (I/C)**

**2. Ms. Karandeep Megh**

**2. (a)Time Table Committee (Secondary)**

**1. Mr. Satish Kumar(I/C)**

**2. Mr. Narinder Singh**

**3. Mrs. Shilpi Mehta**

**4. Mr. Rahul Pathania**

**5. Mr. Ravinder Singh**

**(b) Time Table Committee (Primary)**

**1. Mrs. Neetu Mishra (I/C)**

**2. Mrs. Santosh Kumari**

**3. Ms. Karandeep Megh**

**3 .Admission Committee :**

**1. Mr. Manoj Kumar (I/C)**

**2. Mr. Ashish Sharma**

**3. Mrs. Santosh Kumari**

**4. Teaching Aids**

**1. Mrs. Nisha Bahra (I/C)**

**2.Mr. Sachin Kumar**

**3. Mrs. Seema Kumari (TGT Skt)**

**5.Discipline Committee**

**1. Mr. Narinder Singh (I/C)**

**2. Mr. Ashish Sharma**

**3. Mr. Satish Kumar**

**4. Mrs. Sulkshana**

**5. Mrs. Shilpi Mehta**

**6. Mr. Ravinder Singh**

**7. Mr. Manoj Kumar**

**8. Ms. Neetu Mishra**

**6.Bharat Scout & Guides and Adventure club**

**1. Mrs Sulkshna (I/C)**

**2. Mrs. Neetu Mishra**

**3. Ms. Nidhi**

**4. Mrs Seema Parmar**

**7. Vidyalaya Patrika, Student Diary & Literacy club**

**1. Mr. Narinder Singh (I/C)**

**2. Mr. Ravinder Kumar**

**3. Mrs. Seema Kumari (TGT Skt)**

**4. Ms. Nidhi**

**5. Ms. Karandeep Megh**

**8 News letter under CMP**

**1. Ms. Karandeep Megh**

**2. Mrs. Santosh Kumari**

**3. Mrs. Neetu Mishra**

**9. C.C.A.**

**1. Mr. Narinder Singh (I/C)**

**2. Mrs. Seema Kumari (TGT Skt)**

**3. Mr. Sachin Kumar**

**4. Mrs. Karandeep Megh**

**10.Gardening,Beautification& Campus Cleanliness**

**1. Mr. Ashish Sharma(I/C)**

**2. Mr. Prashant Yadav**

**3. Mr. Manoj Kumar**

**11. P.A System**

**1. Mr. Manoj Kumar (I/C)**

**2. Mr. Ashish Yadav**

**12. Photography**

**1. Mr. Prashant Yadav**

**13 Guidance and Counseling**

**1. Mrs Shilpi Mehta (I/C)**

**2. Mrs Seema Kapil**

**3. Mrs Seema Kumari**

**4. Counsellor**

**14. Nature & Eco Club**

**1. Mr. Prashant Yadav (I/C)**

**2. Ms. Nidhi**

**15. Rajbhasha Samiti**

**1. Mrs. Seema Kumari**

**2. PGT (Hindi)**

**16. First Aid and Medical Check up**

**1 Mr Rahul Pathania (I/C)**

**2. Mr. Ashish Sharma**

**2. Mrs Seema Parmar**

**3. Nurse**

**17. ACP**

**1. Mrs Seema Kapil**

**2. Mr. Ravinder Singh**

**3. Mr. Sachin**

**4. Mr. Ashish Sharma**

**18. NAEP**

**1. Mrs Shipli**

**2. Mrs Sulkshna**

**3. Mrs Seema Kumari Kapil**

**4. Counsellor**

**5. Nurse**

**19. Subject Committees**

**(1) English – Mr. Narinder Singh**

**(2) Hindi - Mrs. Seema Kumari**

**(3) Maths –Mrs. Seema Kumari kapil**

**(4) Science- Mr. Satish Kumar**

**(5) Social Science- Mrs. Sulakshna**

**20. Checking Of T.C to be issued**

**Class Teachers of concerned class will check the TCs and, will also be responsible to handover the report card, numerical marks, CBSE registration card and any other related documents required in the next school at the time of admission. The class teacher will also get the name of the student de-activated from the list of UBI FEE PORTAL**

**21. Maintaining &Checking of CS 54 Register (Summary of Fee )/UBI Portal**

**1. Mrs. Seema Kumari Kapil**

**2. Mr. Manoj Kumar**

**22. Purchase Committee**

**1. Mr Ravinder Singh**

**2. Mr. Manoj kumar**

**3. Mr Satish Kumar**

**4. Mrs Shilpi**

**22. Furniture Committee**

**1. Mr Sachin (I/C)**

**2. Ms Nidhi**

**3. Mr Joga Singh**

**23. Maintenance&Repair of school building**

**1. Mr. Manoj Kumar**

**24. Website Updation and computer**

**1. Mrs Nisha Behra(I/C)**

**2. Computer Instructor**

**25.Vidyalaya Security: -**

**1. Mr Satish Kumar (I/C)**

**2. Mr Narinder Singh**

**1. Mr. Ravinder Singh**

**2. Mr Manoj Kumar**

**26.Library: -**

**2. Mr. Manoj Kumar**

**27.Integrity Club:**

**1 Mrs. Seema Kumari Kapil**

**2. Mrs Neetu Mishra**

**28. Ads. & Publicity**

**1 Mr. Ravinder Singh**

**2. Mr Manoj Kumar**

**29. UBI Matters :-**

**1. Mr. Manoj Kumar**

**30 .Alumni record**

**1. Mr. Rahul Pathania**

**2. Mrs Sulkshna**

**31. Child Right Protection Committee**

**1 Mr. Narinder Singh**

**2. Mrs. Neetu Mishra**

**32. Search & Rescue Committee**

**1. Mr. Ravinder Singh**

**2. Mr. Manoj Kumar**

**3. Ms Nidhi**

**33. Transport & Safety Committee**

**1. Mr. Ashish Sharma**

**2. Mr. Ravinder Singh**

**3. Ms Nidhi**

**34. Internal Complain Committee**

**1. Mr. Satish Kumar**

**2. Mr Narinder Singh**

**3. Mrs Shilpi**

**4. Mrs Seema Kumari Kapil**

**35. Evacuation Committee**

**1. Mr. Ashish Sharma**

**2. Mr. Sachin Kumar**

**3. Ms Nidhi**

**36. Greivance & Redressel Committee**

**1. Sh. Yudhbir Singh, Principal**

**2. Mrs. Sulakshana**

**3. Mr. Lakhanpal Kaushal**

**4. Mrs Seema Kumari**

**5. Mrs. Neetu Mishra**

**37. Office Work**

**1. Mr. Manoj Kumar**

**2. Mr. Ashish Sharma**

**38. Excursion and Tour Committee**

**1. Mr. Ravinder Singh**

**2. Mr Manoj Kumar**

**3. Mrs Neetu Mishra**

**39. Social Science Exhibition**

**1. Mr. Lakhanpal Kaushal**

**2. Mrs Sulakshana**

**3. Mrs Sachin Kumar**

**4. Mrs Anju Gupta**

**40. Science Exhibition and NCSC**

**1. Mrs. Shilpi Mehta**

**2. Mr. Rahul Pathania**

**3. Mr. Satish Kumar**

**41. Science Olympiads and National Standard Examination**

**1. Mr. Rahul Pathania**

**2. Mr. Satish Kumar**

**3. Mrs. Shilpi Mehta**

**42. BIS Club**

**1. Mr Narinder Singh**

**2. Mr Rahul Pathania**